

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>17 March 2014</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Ieuan Williams</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Interim Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>April–December 2014</b>;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements .

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: April – December 2014.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>
Previous forward work programmes.

# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: April – December 2014

Updated: 4 March 2014



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **April – December 2014** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

## THE EXECUTIVE'S FORWARD WORK PROGRAMME

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Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1 <b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		22 April 2014	
2 <b>Annual Delivery Document (Improvement Plan) 2014/15</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands	Date to be confirmed.	22 April 2014	Date to be confirmed.
3 <b>Funding the cost of relocating the Council's archive of closed files</b>  Category: <b>Operational</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Alwyn Rowlands		22 April 2014	
4 <b>Llawr y Dref – options for the future</b>  Category: <b>Operational and Strategic</b>	To approve the strategic direction prior to consultation with tenants.	Community	Shan L Williams Head of Housing Services  Cllr Kenneth P Hughes		22 April 2014	
5 <b>HRA Subsidy Reform</b>  Category: <b>Strategic</b>	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Shan L Williams Head of Housing  Cllr Kenneth P Hughes		22 April 2014	

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6	<b>Affordable Housing</b>  Category: <b>Strategic</b>	For information, as requested by the Finance Portfolio Holder (as per Executive minutes - 21.10.13).	Community	Shan L Williams Head of Housing  Cllr Kenneth P Hughes	Date to be confirmed.	22 April 2014	
7	<b>Options appraisal on the Housing Services Building Maintenance Unit</b>  Category: <b>Operational</b>	Decision required on the provision of the Council housing maintenance service.	Community	Shan L Williams Head of Housing  Cllr Kenneth P Hughes	Date to be confirmed.	22 April 2014	
8	<b>Schools Modernisation – Holyhead</b>  Category: <b>Strategic</b>	Approval to progress Schools Modernisation within the Holyhead area.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Ieuan Williams	Date to be confirmed.	22 April 2014	
9	<b>Grants for the Arts 2014/15</b>  Category: <b>Operational</b>	Approval.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning  Cllr Ieuan Williams		22 April 2014	
10	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		May 2014	

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11	<b>Corporate Scorecard – Quarter 4, 2013/14</b>  Category: <b>Strategic</b>	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands		May 2014	
12	<b>2013/14 Revenue and Capital Budget Monitoring Report – Quarter 4</b>  Category: <b>Strategic</b>	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones		May 2014	
13	<b>Changes to the Constitution – Remote Attendance</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Alwyn Rowlands		May 2014	TBC
14	<b>Updates to the Constitution – Family Absence Regulations</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Alwyn Rowlands		May 2014	TBC
15	<b>Constitutional Changes – Contract Procedure Rules</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of function – Council Business / Monitoring Officer  Cllr Alwyn Rowlands		May 2014	TBC

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16	<b>Constitutional Changes – Terms of Reference of the Appeals Committee</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of function – Council Business / Monitoring Officer  Cllr Alwyn Rowlands		May 2014	TBC
17	<b>Constitutional Changes – The Forward Work Programme</b>  Category: <b>Strategic</b>	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Alwyn Rowlands		May 2014	TBC
18	<b>Môn/Gwynedd Building Control Integration</b>  Category: <b>Operational</b>	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Regulation  Cllr J Arwel Roberts		May 2014	
19	<b>Deposit Local Development Plan</b>  Category: <b>Strategic</b>	For comment / support before submission to the Joint Planning Policy Committee.	Sustainable Development	Jim Woodcock Head of Regulation  Cllr J Arwel Roberts		May 2014	
20	<b>Joint Highways Promotion Agreement with Horizon Nuclear Power</b>  Category: <b>Strategic</b>	Approval to proceed with improvements to the A5025.	Sustainable Development	Dewi Williams Head of Environment and Technical  Cllr Richard Dew		May 2014	

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21 <b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		June 2014	
22 <b>Welsh Language Scheme Monitoring Report</b>  Category: <b>Operational</b>	To ratify the annual report for submission to the Welsh Language Commissioner.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		June 2014	
23 <b>Policy on Council Tax Reduction Scheme for Pensioners</b>  Category: <b>Strategic</b>	Approval of policy.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones		June 2014	
24 <b>Local Housing Strategy 2014-2019 – draft</b>  Category: <b>Strategic</b>	To approve the strategic direction prior to consultation.	Community	Shan L Williams Head of Housing Services  Cllr Kenneth P Hughes		June 2014	
25 <b>Lein Amlwch</b>  Category: <b>Strategic</b>	Decision required on the future of the Line.	Sustainable Development	Dewi Williams Head of Environment and Technical  Cllr Richard Dew		June 2014	

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26	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		July 2014	
27	<b>2015/16 Budget</b>  Category: <b>Strategic</b>	Initial discussion paper.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones		July 2014	
28	<b>Annual Report of the Director of Social Services</b>  Category: <b>Strategic</b>	Approval.	Community	Gwen Carrington Director of Community  Cllr Kenneth P Hughes	June 2014	July 2014	
29	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		September 2014	
30	<b>Corporate Scorecard – Quarter 1, 2014/15</b>  Category: <b>Strategic</b>	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands		September 2014	

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31	<b>2014/15 Revenue and Capital Budget Monitoring Report – Quarter 1</b>  Category: <b>Strategic</b>	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones		September 2014	
32	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		October 2014	
33	<b>2015/16 Budget</b>  Category: <b>Strategic</b>	To begin dialogue on the Executive's intentions.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones		October 2014	
34	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		November 2014	
35	<b>Corporate Scorecard – Quarter 2, 2014/15</b>  Category: <b>Strategic</b>	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands		November 2014	

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36	<b>2014/15 Revenue and Capital Budget Monitoring Report – Quarter 2</b>  Category: <b>Strategic</b>	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones		November 2014	
37	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services  Cllr Ieuan Williams		December 2014	
38	<b>2014/15 Council Tax Base</b>  Category: <b>Strategic</b>	Calculation and setting of the Council Tax Base for the Isle of Anglesey County Council and the Town and Community Councils.	Deputy Chief Executive	Clare Williams Head of Function - Resources  Cllr Hywel Eifion Jones		December 2014	
39	<b>2015/16 Budget</b>  Category: <b>Strategic</b>	To finalise the Executive's initial draft budget proposals for consultation.	Deputy Chief Executive	Clare Williams Head of Function – Resources  Cllr Hywel Eifion Jones		December 2014	
July 2014 onwards							
40	<b>Common Allocations Policy</b>  Category: <b>Strategic</b>	<i>Adoption of new Common Allocations Policy.</i>	<i>Community</i>	<i>Shan L Williams Head of Housing  Cllr Kenneth P Hughes</i>		<i>March 2015</i>	

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